

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

**October 30, 2018
3:30 PM**

The following were present at the board meeting: Mrs. Jane Elwell, Board Vice President, Mr. Robert L. Boyd, Board Member, Mr. Ken Merson, Board Member, Mr. Anthony Anzelone, Board Member.

Mr. Alan I Gould, Board President, Dr. Judith DeStefano, Board Member and Ms. Donna Groome, Chairperson, Cape May County Mental Health, Alcohol & Drug Abuse Board were not present.

Also present at the meeting were Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Jamie Moscony, Assistant Superintendent, Dr. Nancy M. Hudanich, Superintendent and administrators and teachers from both districts.

Ms. Amy L. Houck-Elco was not present.

PLEDGE OF ALLEGIANCE

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 11, 2018, as prescribed by Chapter 231, laws of 1975.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the following minutes were approved by roll call vote:

September 25, 2018 Meeting and Executive Session

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES
SCHOOL DISTRICT**

On the motion of Mr. Merson, seconded by Mr. Anzelone, the attached items for Revenue & Expense (Item 1 / A-J) were approved by roll call vote.

On the motion of Mr. Boyd, seconded by Mr. Anzelone, the attached items for Curriculum (Item 2 / A-F) were approved by roll call vote.

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On the motion of Mr. Anzelone, seconded by Mr. Merson, the attached items for Legislation & Policy (Item 3 – Page 4) were approved by roll call vote.

On the motion of Mr. Boyd, seconded by Mr. Merson, the attached items for Personnel (Item 4 / bottom of page through page 5 plus addendum) were approved by roll call vote.

Ms. Moscony presented the Assistant Superintendent District Administration Report to the Board.

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached Assistant Superintendent Administrative District Report was approved by roll call vote.

DISTRICT COMMUNICATION

Ms. Moscony commented on the district communication items. Mr. Merson commented that the Week of Respect and its theme of Respect and Kindness go Hand-in-Hand was a great opportunity for students to become more engaged with how to be more respectful and kind. Dr. Hudanich commented on the time capsule unveiling and stated how wonderful it was to hear how Special Services shared the story of their history.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached items for Revenue & Expense (Item 1 / A-I) were approved by roll call vote. Payment for Spiegle Architects and Dolan Mechanical were held for discussion at the Executive Session.

On the motion of Mr. Boyd, seconded by Mr. Merson, the attached items for Curriculum (Item 2 / A-E) were approved by roll call vote.

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached items for Legislation & Policy (Item 3, Page 4) were approved by roll call vote.

On the motion of Mr. Boyd, seconded by Mr. Merson, the attached items for Personnel (Item 4, Page 5) were approved by roll call vote.

Dr. Hudanich presented the Superintendent Administrative District Report to the Board.

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached Superintendent Administrative District Report was approved by roll call vote.

DISTRICT COMMUNICATION

Dr. Hudanich commented on district communication items.

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BOARD CORRESPONDENCE

None

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Anzelone congratulated the Cape May County Technical School district staff and students for their participation in the FFA event including Nancy Driscoll receiving an honor.

Dr. Hudanich recognized Karen Smith for being named as support staff member of the year.

Vice-President Elwell indicated that it was National Principal's Month and the Principals and Assistant Principals from both districts were recognized by the Board.

Dr. Hudanich suggested adjusting the time of the December 18th Board Meeting to 2:30 PM to accommodate a student facilitated holiday luncheon for the Board. This is a wonderful opportunity for our students to meet the Board while they are perfecting their craft.

PUBLIC INPUT

Dr. Hudanich reported on the Cape May County Technical School District's Self-Assessment of the core elements (1-8) utilized to determine a school grade under the Anti-Bullying Bill of Rights Act (ABR) for the time period of July 1, 2017 through June 30, 2018. There were no board member or public comments.

Martha Septynski gave recognition to maintenance staff worker Ken Dickinson for going above and beyond to keep the pool safe and clean for the students.

EXECUTIVE SESSION

On the motion of Mr. Anzelone, seconded by Mr. Merson, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:02 p.m. to discuss:

Contractual Matter – Spieze Architects

HIB Report –

Negotiations –Administration and Supervisors Association

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall

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review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

RETURN TO OPEN SESSION

On the motion of Mr. Boyd, seconded by Mr. Merson for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of August 24, 2018 through September 20, 2018 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of September 21, 2018 through October 25, 2018 (1 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of August 24, 2018 through September 20, 2018 (0 non-HIB investigations) and acknowledged investigation(s) that occurred between the period of September 21, 2018 through October 25, 2018 (2 HIB investigation) by roll call vote.

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the Board approved payment to Dolan Mechanical and the holding of the payment to Spiegle Architects was approved by roll call vote.

Dr. Hudanich reported to the board that the softball field is being surveyed by the county to correct the drainage problem on the field. The Board discussed the need to hire an architect for renovations needed at the Cape May County Special Services District to accommodate new programs and opportunities for county students.

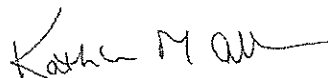
ADJOURN

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. REVENUE & EXPENSE (Exhibit II-SSS.1)

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary's monthly certification of budgetary line item status
- b. Financial reports and balance sheets August 2018, Board Secretary Report and Treasurers Report
- c. Board of Education's monthly certification of budgetary major account/fund status August 2018
- d. Bills as presented
- e. Budget Summaries, Enterprise and Student Activity Funds, August 2018
- f. Transfers
- g. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Cape May Tech BOE	Transportation Jointure, Athletics/Field Trips & after school activity buses	Estimated \$148,169.00	SY 2018-2019
Dennis Twp. BOE	Revised transportation Jointure SS17, YLA1, YLCL01	\$62,714.61	SY 2018-2019
Ocean City BOE	Transportation Jointure CMSS04	\$54,360.00	SY 2018-2019
Sea Isle City BOE	Transportation Jointure Various routes	\$321,587.80	SY 2018-2019
Trenton BOE	Transportation Jointure KATZ	\$19,974.50	SY 2018-2019
Vineland BOE	Transportation Jointure VINE02	\$45,131.40	SY 2018-2019
West Cape May BOE	Transportation Jointure YLCL01	\$39,978.90	SY 2018-2019
West Wildwood BOE	Transportation Jointure Various routes	\$63,264.90	SY 2018-2019
Wildwood BOE	Transportation Jointure Various routes	\$132,515.10	SY 2018-2019
James Transportation	Transportation Contract Renewal CMC28, CMC29, CMC30 on behalf of various BOE's	\$490,817.25	SY 2018-2019
James Transportation	Transportation Contract QMDL03 on behalf of Middle Township BOE	\$18,894.00	SY 2018-2019
Sheppard Bus Service	Transportation Contract QWWLB on behalf of Wildwood BOE	\$18,775.00	SY 2018-2019

Name	Purpose	Amount	Date/Years
Hunterdon ESC	Join & Become Member of Hunterdon County Educational Services	N/A	SY 2018-2019
Ocean City BOE	Transportation Jointure with CMCSSSD on behalf of Sea Isle, Route CMCTECH	\$5,792.64	SY 2018-2019
Burlington County Special Services	Professional Service Contractor: Teacher of the Deaf	\$120 per/hr	SY 2018-2019
Frances Newman	Professional Service Contractor: Occupational Therapist	\$75 per/hr and \$250 per evaluation	10/31/18-6/30/19

h. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Susan O'Neill	Establishing Communication Systems for Non-Verbal Learners	Galloway	\$6.20	11/30/18
Alexandra Prince	Establishing Communication Systems for Non-Verbal Learners	Galloway	\$11.53	11/30/18
Michelle Wolverton	Foundations of CBI Training for Students w/Disabilities	Mullica Hill	\$77.40	11/12/18 12/4/18 1/3/19 1/15/19
Michele Ridgway	Foundations of CBI Training for Students w/Disabilities	Mullica Hill	\$77.40	11/12/18 12/4/18 1/3/19 1/15/19
Joshua Conlow	Foundations of CBI Training for Students w/Disabilities	Mullica Hill	\$124.00	11/12/18 12/4/18 1/3/19 1/15/19
Gerard Chretien	Job Coaching for Community Employment (part 1)	Mullica Hill	\$28.89	3/1/19
Gerard Chretien	Job Coaching for Community Employment (part 2)	Mullica Hill	\$28.89	3/6/19
Gerard Chretien	Technology Implementation in CBI	Mullica Hill	\$28.89	4/9/19
Gerard Chretien	Using BCI Effectively for Students Age 18-21	Mullica Hill	\$28.89	5/6/19
Lori Vilary	Leaders to Leaders Workshop	Monroe Township	N/A	10/24/18

Name	Event	Location	Cost	Date(s)
Jamie Moscony	NJ School Boards Convention	Atlantic City	Revised Cost: \$384.60	Revised Dates: 10/22/18 10/23/18 10/24/18

- i. Grants/Donations:
 - (1.) Donation: SOAR Church in the amount of \$6,000, for the Autism Program
 - (2.) Donation: Hair Cuttery, 150 Haircuts valued at \$2,700, for students in the Autism Program
 - (3.) Braille Production System on loan from the Commission for the Blind
- j. The following item(s) to be disposed, or sold on gov/deals): None this cycle

2. CURRICULUM (Exhibit II-SSS.2)

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed for:
 - (1) Cape May County High School/Ocean Academy
 - (2) OXE
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date(s)
Young Audiences of NJ	Spectrum Workshop	Cost of workshop approved 9/25/18 additional cost of \$70 for Travel Expense	3/12/19
David Burhill/Funtronics USA	Demonstrate Interactive Therapy Device	N/A	11/7/18
Ira Fingles, Attorney / Law Firm of Hinkle, Fingles, Prior and Fischer	Workshop for Parents on "Turning 18: Guardianship, Entitlements & Waiting Lists"	N/A	11/20/18
Adelina Redzepi Stockton University	DPT Program Student Fieldwork, Under the Supervision of Brenda Groves/Lauren Rossi	N/A	12/3/18-2/15/19
David Calvert, David Collins, Gile Ewing	Media 21: Train Demonstration for "Polar Express Month"	N/A	12/12/18
Mary Lyons	Media 21: Author Visit: How to Live with a Deaf Therapy Dog	N/A	12/3/18
Go Teach Consultants, LLC	Administrative Training and Calibration with the Danielson Teacher Evaluation Framework	\$650	8/27/18

- c. School Nursing Services Plan for SY 2018-2019
- d. Comprehensive Substance Abuse Prevention Plan for SY 2018-2019
- e. School Safety and Security Plan Annual Review Statement of Assurance for SY 2018-2019
- f. Statement of Assurance for High School Voter Registration for SY 2017-2018

3. LEGISLATION & POLICY/REGULATIONS (Exhibit II-SSS.3)

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. New Policy #8561, Procurement Procedures for School Nutrition Programs

4. PERSONNEL (Exhibit II-SSS.4)

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Julie Szramiak	Special Education Teacher	General	Prorate contracted amount of \$71,365	Revise start date from 9/1/18 to 10/15/18
Jose A. Torres, Jr.	Volunteer – Technology	N/A	N/A	10/31/18 – 6/30/19
Michelle Gilliam	Volunteer	N/A	N/A	4 times per SY 2018-2019
Ramon Diaz	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Mareen Farlow	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Clarissa Hernandez Cortez	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Kylie Price	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Jennifer Martin	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Gabrielle Miller	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Emmanuel Jones	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19
Orlando Keaveney	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	10/31/18 – 6/30/19

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Lourdes Mateo-Casanova	Community Swim Lifeguard	Community Use	\$11.50 per/hr	10/31/18 – 6/30/19
Shannon Risko	Community Swim Lifeguard	Community Use	\$11.50 per/hr	10/31/18 – 6/30/19
Maureen Smith	Substitute Teacher/Substitute Teacher School Aide	General	\$85 per diem \$70 per diem	10/31/18-6/30/19
Nate Hartsbough	Substitute Teacher School Aide	General	\$70 per diem	10/31/18-6/30/19
Elizabeth Farmer	Substitute Teacher School Aide	General	\$70 per diem	10/31/18-6/30/19
Jacquelyn Schrum	Substitute Teacher School Aide	General	\$70 per diem	10/31/18-6/30/19
Kristin Hudak	Substitute School Nurse	General	\$135.00 per/day	10/31/18 – 6/30/19
Brian Adair	Substitute LEEP Rec Counselor	Grant Funded	\$30 per/hr	SY 2018-2019
Brian Adair	Substitute LEEP 1:1 Aide	Grant Funded	\$14.75 per/hr	SY 2018-2019
Kyle Kohr	Part-time (0.5) Teacher School Aide	General	Step 3 \$26,065 Prorated	10/31/18 – 6/30/19
Joseph Borden	Teacher School Aide	General	Step 8 \$27,840 Prorated	1/2/19 – 6/30/19

b. Professional Development Trainings

Name	Position	Description of Training	Pay Rate	Effective Dates
Lori Fessler	Teacher School Aide	RBT Assessment through Pierson Vue	\$95/exam fee	SY 2018-2019
Melissa Tozer	Teacher School Aide	RBT Assessment through Pierson Vue	\$95/exam fee	SY 2018-2019
Olivia Hall-Conley	Teacher School Aide	RBT Assessment through Pierson Vue	\$95/exam fee	SY 2018-2019
Lauren Gallagher	Teacher School Aide	RBT Assessment through Pierson Vue	\$95/exam fee	SY 2018-2019

c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6367	0	0	0	20	BOE Leave	10/9/18-11/5/18
4360	8	0	0	0	BOE Leave	10/9/18-10/18/18

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6340	9.5	0	0	45.5	BOE/FMLA NJFLA	11/10/18-2/8/19
5805	16.5	0	0	10	BOE Leave	10/1/18-10/26/18
4007	7	0	0	0	BOE Leave	10/19/18-10/29/18
6361	0	0	0	17	BOE Leave	10/19/18-11/15/18
6244	6.5	0	0	30.5	BOE/FMLA	12/10/18-2/8/19

5. ASST. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SSS.5)

Be it resolved the Board of Education approves/accepts:

- a. Principal's Report, Annamarie Haas, Principal/Lori Vilary, Assistant Principal
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker's Compensation Report
- g. Team Meeting Agendas
- h. ¿Que Pasa?
- i. GI Go Fund Jeans for Troops Fundraiser November 7, 2018

6. COMMUNICATION (Exhibit II-SSS.6)

- a. Herald Newspaper Article: Special Services School District Opens '93 Time Capsule

7. HIB REPORT (Exhibit II-SSS.7)

- a. 9/21/18 report on student investigation was found to be student conflict not HIB.

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT ACTION ITEMS

I. REVENUE & EXPENSE(Exhibit II-TS.1)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 August 2018, board secretary report and treasurers report, pending audit;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, August 2018;
- f. Transfers;
- g. Bids, contracts, reports, agreements

<u>Name- Report/Contract</u>	<u>Purpose</u>	<u>Amount</u>	<u>Date/Year(s)</u>
American Red Cross Authorized Provider Agreement	Licensing Red Cross training materials/classes	n/a	9/1/2018
Cape May County Schools for Special Services	application & permit for use of facility (gymnasium)	n/a	11/19/2018- 2/28/2019
Transfer Class Funds 2007, 2008 2009) to the Field Trip Account	increase funds in field trip account for student	\$15,000.00 +\$6,107.00 \$21,107.00	10/30/2018
Tuition Contract from Vineland Board of Education	increase contract from 1 student to 3 students	\$47,913.00	SY 2018 -19\
Delta-T Group North Jersey Behavioral Health Referral	substitute school nurse	varies	10/30/2018
Northeast Electrical (through Middle Twp BOE Cooperative)	electrical for softball field	not to exceed \$73,000.00	10/30/2018
Pay to Play Resolution South Jersey Sign & Construction	Scoreboard installations for baseball and softball fields	\$22,700.00	10/30/2018
Dolan Mechanical	Change order #GC-6 ESIP Project	(\$6135.00) \$1,251,837.00	9/24/2018
Three-Year Comprehensive Maintenance Program 2017-2020	current year; budgeted year; and planned year	per plan	SY 2017-18- SY 2919-20

h. Donations/Grant/Scholarship/Trust for applying/accepting:

<u>Name of Donor/Designation</u>	<u>Apply/Accept</u>	<u>Amount</u>	<u>Date</u>
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OceanFirst Bank for: FFA National Convention	accept	\$50.00	8/31/2018
Victorian Gardens Landscaping, LLC. for: FFA National Convention	accept	\$400.00	9/17/2018
The Red Store for: FFA National Convention	accept	\$100.00	10/2/2018

<u>Name of Grant</u>	<u>Apply/Accept</u>	<u>Amount</u>	<u>Date</u>
PBS News Hour	apply/accept	\$1,000 in supplies	SY 2018-19
Sustainable Jersey/Sustainable Jersey for Schools	apply	up to \$10,000	SY 2018-19

i. The following item(s) to be disposed, used by school lab or sold on gov/deals):

<u>Name of Item</u>	<u>Value of Item</u>	<u>Disposal or GOV/Deals</u>
Tag# 1003585 Clarke carpet cleaning machine	n/a	sell on Gov/Deals
Tag# 1003586 Clarke carpet cleaning machine	n/a	sell on Gov/Deals
Tag# 1002304 Thoroughbred 20" scrubber	n/a	sell on Gov/Deals
Tag# 1002526 Clarke shop vac	n/a	sell on Gov/Deals
Tag# 1001079 Steamex carpet cleaning machine	n/a	sell on Gov/Deals
Tag# 1003997 Roper refrigerator/freezer	n/a	inefficient/not working correctly sell as scrap

2. CURRICULUM (Exhibit II-TS.2)

- a. Job cards August 2018 (n/a)
- b. Educere and/or homebound instruction for the following students:
 A.C. 10/1/2018-TBD
 H.M. 10/17/2018-6/14/2019
- c. Junior/Senior Prom, May 3, 2019, at the Wildwood Convention Center;
 After Prom Event, May 4, 2019, 12:00 a.m. Wildwood Crest Pier; chaperoned by district administration and staff volunteers (to be covered by the district's liability insurance);

- d. Volunteers for the following sports:

Nick DeRitis Boys Basketball
 Jessica McAnulty Girls Basketball

e. Field Trips:

<u>Date</u>	<u>Destination/Purpose</u>	<u>Students/Teachers/Aide</u>		
10/19/2018	Atlantic Cape Community College Mays Landing; tour culinary facility; culinary academy articulation review (grades 11-12)	17	2	
10/25/2018	Rowan University, Glassboro Media Day event; digital media (grades 10-12)	30	2	
10/25/2018	Camden County Technical School Southern Region Leadership Conference SkillsUSA (grades 9-12)	14	1	
10/26/2018	Philadelphia Museum of Art museum & Rodin tours/lunch (grades 10-12)	50	4	1
11/1, alt. 11/5	Union League national Golf Course turfgrass management/soil samples (grades 10-12)	25	1	
11/12/2018	Lincoln Financial Field observe sustainable energy infrastructure (grades 11-12)	36	3	
11/14/2018	CMC Municipal Utilities Authority Wastewater facility/lab analysis tour (grades 11-12)	20	2	
11/15/2018	Rutgers University Compete/Fall Career Development events (grades 10-12)	10	2	
11/16/2018	Wildwood Convention Center Peer Leadership Conference (grades 11-12)	24	1	
11/19/2018	Atlantic Cape Community College Burn Care Seminar (post-secondary)	25	3	

<u>Date</u>	<u>Destination/Purpose</u>	<u>Students/Teachers/Aide</u>		
12/5/2018	Barnes Foundation, Philadelphia tour of French Impressionist Painters (grade 9)	35	3	
2/8/2019	Oakcrest High School Academic Competition (grades 10-12)	15	1	
2/13/2019	Egg Harbor Township High School Academic Competition (grades 10-12)	15	1	
3/1, alt. 3/8	Bloomberg News, New York tour of newscast; taping of Rachel Ray Show (grades 9-11)	30	2	
3/5, alt. 3/7	Philadelphia Flower Show horticulture/agriculture (grades 10-12)	20	2	
3/6/2019	Barnes Foundation, Philadelphia tour of French Impressionist Painters (grade 10)	30	3	
3/12/2019	Jacob Javits Convention Center New York International Beauty Show (grade 12 and post-secondary)	21	2	2
3/20/2019	Atlantic City High School Academic Competition (grades 10-12)	15	1	
5/tbd/2019	Cloisters Museum, Metropolitan Museum of Art & LeRivage, New York (grades 11-12)	30	2	1

3. LEGISLATION & POLICY (Exhibit II-TS.3)

Recommend the following policy for second reading and approval:

1250 Visitors

Recommend the following policies/regulations for first reading:

1314 Soliciting Funds From and By School Personnel

5136 Fund-Raising Activity
 5136 Fund-Raising Activity_Regulation

4. PERSONNEL (Exhibit II-TS.4)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate).

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Employee #29		FMLA *pending medical certification	paid	10/23/2018-11/7/2018
Employee #508		FMLA	paid/unpaid	9/17/2018-10/31/2018
Employee #1048		illness without pay	unpaid	10/23/2018-11/12/201
Dougan, Emily	Teacher	homebound	\$30 per/hr	SY 2018-19
Raring, Gwen	Substitute Teacher planning/preparation (Social Studies Teacher)	high school	\$110 per/day	9/17/2018-10/31/2018
Aspenburg, Siani	Substitute Teacher	high school	\$90 per/day	SY 2018-19
Backes-Murphy, Margot	Substitute Teacher	high school	\$90 per/day	SY 2018-19
McAnulty, Jessica	Substitute Teacher	high school	\$90 per/day	SY 2018-19
McAteer, Donna	Substitute Teacher	high school	\$90 per/day	SY 2018-19
Nguyen, Ana	Substitute Teacher	high school	\$90 per/day	SY 2018-19
Player, Kerry	Substitute Teacher	high school	\$90 per/day	SY 2018-19
Warling, Marissa	Substitute Teacher	high school	\$90 per/day	SY 2018-19
Mercado, Joshua	Head coach boys basketball	(5 th year)	\$6,200.00	SY 2018-19
Ridgeway, Andrew	Asst. coach boys basketball	(7 th year)	\$4,100.00	SY 2018-19
Schiff, Matthew	Asst. coach boys basketball	(1 st year)	\$3,200.00	SY 2018-19
Waddington, Amber	Head coach girls basketball	(1 st year)	\$5,200.00	SY 2018-19
Player, Kerry	Asst. coach girls basketball	(1 st year)	\$3,200.00	SY 2018-19
McElroy, Matthew	Head coach boys swimming	(13 th year)	\$8,200.00	SY 2018-19
Wade, Warren	Asst. coach boys swimming	(4 th year)	\$3,650.00	SY 2018-19
Dudley, Dawn	Head coach girls swimming	(1 st year)	\$5,200.00	SY 2018-19
Warling, Marissa	Asst. coach girls swimming	(1 st year)	\$3,200.00	SY 2018-19
Gangloff, Jessica	Cheerleading coach	(1 st year)	\$5,200.00	SY 2018-19
Roma, Virginia	Class Advisor '22	high school	\$2,250.00	SY 2018-19
Chretien, Gerry	Athletic game staff	high school	\$30 per/game	SY 2018-19
Dudley, Brian	Athletic game staff	high school	\$30 per/game	SY 2018-19
Harshaw, Ed	Athletic game staff	high school	\$30 per/game	SY 2018-19
Kopf, Barry	Athletic game staff	high school	\$30 per/game	SY 2018-19
McElroy, Matthew	Athletic game staff	high school	\$30 per/game	SY 2018-19
Reider, Monica	Athletic game staff	high school	\$30 per/game	SY 2018-19
Seigel, Michele	Athletic game staff	high school	\$30 per/game	SY 2018-19

Tack, Gina	Athletic game staff	high school	\$30 per/game	SY 2018-19
Wade, Warren	Athletic game staff	high school	\$30 per/game	SY 2018-19
Field, David	Tutoring Teacher	ESEA	\$29 per/hr	SY 2018-19
Vilimas, Jason	Security Monitor	District Security	\$16.50 per/hr	SY 2018-19

5. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.5)

Director of Building & Grounds
 Principal
 Director of Curriculum & Instruction
 Director of Post-Secondary, Eve/Con Education, Adult Education & Apprenticeship
 Superintendent

6. COMMUNICATION (Exhibit II-TS.6)

Correspondence from:

Dr. Judith DeStefano, Executive Superintendent of Cape May County Schools

Synopsis:

In accordance with N.J.A.C. 6A:9B-6.5(n), Gwen Raring has been approved to extend services as a substitute teacher in the same position for a total of up to 40 days.

Correspondence from:

Jacqueline McAlister

Synopsis:

Thanking the board for allowing her to serve as the Director of Adult & Continuing Education for the Cape May County Technical School District.

Correspondence from:

Jennifer Hess, Administrator of Cape May County Crest Haven Nursing and Rehabilitation Center

Synopsis:

Giving thanks for Dr. Nancy Hudanich, Chef Johnston and the Pastry/Baking Program students for providing a beautifully decorated cake for their 65th anniversary celebration.

7. HIB REPORT (Exhibit II-TS.7)

HIB (monthly) Report

District's Self-Assessment of the core elements (1-8) utilized to determine a school grade under the Anti-bullying Bill of Rights Acts (ABR) for the time period of July 1, 2017 through June 30, 2018.